

Transactional Data Reporting (TDR) Pilot

On June 23, 2016, the U.S. General Services Administration (GSA) published a [General Services Administration Acquisition Regulation \(GSAR\) final rule](#) to capture transactional data on procurements across all of its Federal Supply Schedule (FSS) contracts and Government-wide Indefinite-Delivery, Indefinite-Quantity (IDIQ) contracts, to include Government-wide Acquisition Contracts (GWACs). The TDR Rule requires vendors to electronically report the price the federal government paid for an item or service purchased through contracts covered by TDR.

This solicitation is part of the Transactional Data Reporting (TDR) Pilot. Under the Pilot, you are NOT required to provide Commercial Sales Practices (CSP) disclosures identifying discounts, terms, and conditions offered to your commercial customers that equal or exceed the discounts, terms, and conditions offered to GSA. Additionally, the requirement to monitor price reduction violations through Price Reductions clause tracking is removed. Thus, participation in the TDR Pilot results in a substantial decrease in the paperwork burden for offerors submitting offers inclusive of a TDR Pilot SIN.

The TDR Pilot SINs for Schedule 75 are:

75-85 (OPTIONAL) Restroom Products

75 200 (OPTIONAL) Office Products/Supplies

75 210 (OPTIONAL) Office Services

75 220 (MANDATORY) Enhanced SIN For Office Products & Services / Office Supplies 4th Generation (OS4)

75 280 (MANDATORY) Enhanced SIN For Overseas Enhanced SIN For Office Products & Services / Office Supplies 4th Generation (OS4)

The following chart highlights the differences between a TDR Pilot offer and a traditional/non-TDR offer:

| Transactional Data Reporting Offer/ Award Requirements | Traditional Offer/Award Requirements |
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| CSP disclosure is not required with submission of an offer or after award | CSP disclosure must be submitted with offer, with certain modification requests, and may be required prior to exercise of option periods |
| MFC/BOA information is not required with submission of an offer or after award | MFC/BOA information must be submitted with offer and with certain modification requests |

| No MFC/BOA is identified at time of award | MFC/BOA is identified at time of award |
|--|--|
| No MFC/BOA discount relationship is established at time of award, and tracking of price reductions is not required | MFC/BOA price/discount relationship is established at time of award and must be maintained throughout the life of the contract |
| Tracking of price reduction violations is not required (see GSAR clause 552.238-75 Price Reductions ALTERNATE I) | Vendor is required to track price reduction violations pursuant to GSAR clause 552.238-75 Price Reductions |
| Offer is evaluated in accordance with GSAR 538.270-2 <i>Evaluation of offers with access to transactional data</i> | Offer is evaluated in accordance with GSAR 538.270-1 <i>Evaluation of offers without access to transactional data</i> |
| Vendors are required to report information on 11 transactional data elements (see GSAR clause 552.238-74 Industrial Funding Fee and Sales Reporting ALTERNATE I) | Not Applicable |
| Transactional data reporting is required on a monthly basis, due 30 days after the end of each month | Not Applicable |
| Not Applicable | Contractors are required to report total aggregate contract sales, by SIN, on a quarterly basis, due 30 days after the end of each quarter |
| IFF must be remitted no later than 30 days after the end of each business quarter | IFF must be remitted no later than 30 days after the end of each business quarter |

Please visit [GSA Interact](#), the [Vendor Support Center](#) and <https://tdr.gsa.gov/> to learn more about the TDR Pilot. These sites contain a wealth of information about TDR, including Fact Sheets, Frequently Asked Questions (FAQs), tutorials and presentations.

Note For New Offerors:

If a mandatory TDR SIN is included in your offer along with non-mandatory TDR SIN(s), then the entire contract will be subject to TDR, and the PRC tracking and CSP disclosure requirements are removed for the entire contract.

Note For Existing Contractors:

As of November 16, 2017, participation in the TDR Pilot is voluntary for 1) existing contractors who hold a TDR Pilot SIN that are under evaluation for the exercise of a Schedule option period and 2) existing non-TDR contractors wanting to add a TDR Pilot SIN to their contract.

The following chart identifies the clauses and provisions that apply under a TDR Pilot offer versus a traditional/non-TDR offer:

| Transactional Data Reporting (TDR) Clauses and Provisions | Traditional Clauses and Provisions |
|--|---|
| Not Applicable | 552.212-70 Preparation of Offer (Multiple Award Schedule) |
| Not Applicable | 552.215-72 Price Adjustment – Failure to Provide Accurate Information |
| 552.216-70 Economic Price Adjustment – FSS Multiple Award Schedule Contracts DEVIATION II | 552.216-70 Economic Price Adjustment – FSS Multiple Award Schedule Contracts ALTERNATE I |
| 552.238-74 Industrial Funding Fee and Sales Reporting ALTERNATE I | 552.238-74 Industrial Funding Fee and Sales Reporting |
| 552.238-75 Price Reductions ALTERNATE I | 552.238-75 Price Reductions |
| 552.238-81 Modification (Federal Supply Schedule) ALTERNATE II | 552.238-81 Modification (Federal Supply Schedule) ALTERNATE I |
| CI-FSS-151-N Additional Evaluation Factors for Award to New Offerors ALTERNATE I | CI-FSS-151-N Additional Evaluation Factors for Award to New Offerors |
| CI-FSS-151-S Additional Evaluation Factors for Award to Successful FSS Program Contractors ALTERNATE I | CI-FSS-151-S Additional Evaluation Factors for Award to Successful FSS Program Contractors |
| I-FSS-969 Economic Price Adjustment – FSS Multiple Award Schedule ALTERNATE II | I-FSS-969 Economic Price Adjustment – FSS Multiple Award Schedule |
| SCP-FSS-001-N Instructions Applicable to New Offerors ALTERNATE IV | SCP-FSS-001-N Instructions Applicable to New Offerors |

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| SCP-FSS-001-S Instructions Applicable to Successful FSS Program Contractors ALTERNATE II | SCP-FSS-001-S Instructions Applicable to Successful FSS Program Contractors |
| Not Applicable | CSP-1 Commercial Sales Practices Format |